

BILLING PROVIDERS

Dates of Processing Prior to January 1, 2008

Any organization wishing to act as the financial representative for any provider or group of providers who have authorized this arrangement may register as a Group Billing provider.

Each service provider using the group billing arrangement must register as an AHCCCS provider and must sign a group billing authorization form. The authorization form is available from the AHCCCS Provider Registration Unit. The service provider's AHCCCS provider ID number must appear on each claim, even though a group billing number may be used for payment.

Each provider remains affiliated with the authorized group until the provider furnishes written notification to Provider Registration indicating termination of the group billing arrangement.

The following examples illustrate how claims would be processed and reimbursed in the specific situations:

Example:

Provider 111111-01 is in private practice and also works as a contract physician for a hospital. The hospital service provider ID# is 020000-01 and the hospital group billing ID# is 600000-01.

For services the provider furnishes in his/her private practice:

Provider ID# 111111-01 is entered in the PNI# section of Field 33 of the CMS 1500 claim form. The GRP# section of Field 33 will be blank. Reimbursement is sent to the physician's pay-to address.

For services the provider furnishes under contract to the hospital for which the hospital bills:

Provider ID# 111111-01 is entered in the PIN# section. The hospital billing ID 600000-01 is entered in the GRP# section reimbursement is made to the hospital's group biller pay-to address.

Dates of Processing On and After January 1, 2008

In addition to allowing any organization wishing to act as a financial representative for any provider or group of providers who has authorized this arrangement to register as a Group Biller with AHCCCS (and receive a separate Group Billing AHCCCS registration number), the billing provider process has been modified to allow a service provider to act as a financial representative for another single service provider or a group of service providers. Providers who act in or participate in this capacity are still required to register with AHCCCS and sign a group biller authorization form.

Each service provider using either billing provider arrangement (as noted above) must register as an AHCCCS provider and must sign a Billing Provider Authorization Form. The authorization form is available from the AHCCCS Provider Registration Unit. The service (rendering) provider's NPI number must appear on each claim, even though a billing provider NPI (as noted above) may be used for payment.

Each service (rendering) provider remains affiliated with the authorized billing provider arrangement until the service (rendering) provider furnishes written notification to Provider Registration indicating termination of the billing arrangement.

If a provider has multiple locations, the provider may have multiple billing provider associations.

The following examples illustrate how claims would be processed and reimbursed in the specific situations:

Example:

Dr. Jones is registered as a Physician under NPI# 9999999999. Dr. Jones has a Physician Assistant that is also registered with AHCCCS and rendering services under NPI# 1111111111.

For services rendered by Physician:

Dr. Jones will complete Field 33 with NPI# 9999999999. Reimbursement is sent to providers pay-to address.

Services rendered by Physician Assistant being billed by Physician:

The Physician's Assistant will insert the NPI# 1111111111 in Field 33 under PIN#. Dr. Jones's NPI# 9999999999 will also show in the Field ## under GRP#. Reimbursement will be payable and delivered to Dr. Jones's pay-to address.